

NANYANG TECHNOLOGICAL UNIVERSITY

APPLICATION FOR ADMISSION AS A HIGHER DEGREE CANDIDATE (BY RESEARCH ONLY)

A. INSTRUCTIONS TO APPLICANTS

Please read the instructions below carefully before completing the application form.

1. Supporting documents, if not in English, **must be accompanied by certified copies of the English translation of the documents. Documents when submitted are non-returnable. Notarized copies of documents will not be accepted.**
2. Do not submit original certificates and documents with your application. Copies of certificates and other documents must be certified true copies. The University will not be responsible for damage or loss of original certificates or documents submitted.
3. An official transcript of detailed academic results is required from each university or college attended. The transcript results should show marks obtained in each subject and not grades obtained, wherever possible. If the transcript is in a language other than English, **please provide an official English translation** as well and the subjects in the translation should be listed in the same order as that of the original transcript. The applicant is responsible for requesting all transcripts from his/her university or universities (use Form T, available below).
4. Two recommendations from academic referees are required for the application. Applicants must use Form R (available below).
5. Items 3 and 4 above should be submitted in envelopes sealed by the University and referees accordingly.
6. The hard copy of the on-line application should be sent with all supporting documents in one package to Graduate Studies Office, Nanyang Technological University, Student Services Centre, Level 3, 42 Nanyang Avenue, Singapore 639815. **The documents must be arranged in the following order :**

Arrangement Order for Application

- (a) Printout of On-line Application Form
- (b) Two recent photographs, passport size
- (c) TOEFL/IELTS Score
- (d) GRE/GMAT/GATE Scores
- (e) Official Transcripts (Master's degree)
 - Official translation in English
 - Original Language
- (f) Master's degree certificate
- (g) Official Transcripts (Bachelor's degree)
 - Official translation in English
 - Original Language
- (h) Bachelor's degree certificate
- (i) 2 academic referees' reports
- (j) Research proposal, resume, research publications and any other supporting documents

7. Any submission of documents separately from the application form will not be considered.

B. ACADEMIC YEAR

The University's academic year commences in the second week of July and is divided into two semesters. Research fees are charged on semestral basis regardless of the date of admission. (See URL : <http://www.ntu.edu.sg/GradStudies/Research+Programmes/Admission/default.htm#Academic> for detailed dates).

C. RESEARCH SCHOLARSHIP

There is no separate application form for research scholarship. You may apply by indicating on the on-line application form for higher degree admission (Research).

NANYANG TECHNOLOGICAL UNIVERSITY

TRANSCRIPT REQUEST FORM

(Please make photocopies of this form, if necessary)

To the Applicant:

Please complete this section of the form and send it to the Vice President (Academic Services) (or relevant person in charge) of the university from which you are requesting your transcript.

Graduates of NTU/NUS need only submit certified true copies of their academic results.

Applicant's name _____

University _____

Date of enrolment _____ from _____ to _____

Degree and date of conferment _____

To the Vice President (Academic Services)/Person in charge

1. The above person is applying for admission to our higher degree programme.
2. The application cannot be considered without an official transcript of detailed academic results submitted by your university. This transcript must bear the stamp of your university and the name and signature of the Vice President (Academic Services) or authorised person.
3. Subject to the rules governing your university, the transcript should include -
 - (i) Date of enrolment
 - (ii) A list of all subjects taken (with dates), and the marks obtained in each subject
 - (iii) Title of degree awarded and date of conferment.
 - (iv) Rank in class (if available)
 - (v) Interpretation or explanation of the marks.
4. If the transcript is in a language other than English, **please provide an official English translation** as well. The subjects in the translation should be listed in the same order as that of the original transcript.
5. Please send the official transcript (and English translation, if applicable) together with this form in a sealed envelope to the applicant named above.

NANYANG TECHNOLOGICAL UNIVERSITY

HIGHER DEGREE APPLICATION

ACADEMIC REFEREE'S REPORT

(Two separate reports are required)

To be completed by applicant:

Name of applicant _____

Degree applied for _____

School/Centre applied for _____

Note to referee:

The above-named person is applying for admission to the University to undertake research leading to a graduate degree. We would appreciate receiving a confidential report from you on the applicant. You may write your report on the reverse side of this form. Please use a separate sheet if necessary.

1. How long have you known the applicant and in what capacity?

.....
.....

2. How would you rate the applicant among similar level students whom you have known in recent years? (Please tick)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Top 5%	90 th to 95 th percentile	80 th to 90 th percentile	50 th to 80 th percentile	lower 50%	unable to judge

3. How would you rate the applicant's proficiency in English (excellent, good, fair) - in reading and writing and in spoken English?

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.....
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Cont'd P.T.O.

4. Personal report on the applicant:

Signature	Date
Name of referee		
Designation		
Address		
		
		
Email Address		
Fax No.		

Note: Please return the completed form in a sealed envelope to the applicant.

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- | | | | | | |
|--------------------------|--|--|--|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Top 5% | 90 th to 95 th
percentile | 80 th to 90 th
percentile | 50 th to 80 th
percentile | lower 50% | unable to judge |

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