

## NANYANG BUSINESS SCHOOL (NBS), NTU Course Selection and Registration Guidelines

For inbound exchange students admitted to the Nanyang Business School (NBS), NTU, selective courses may not be available to exchange students in view of the following reason(s):

- a) Courses relating to the Singapore legislation, legal and accounting system which may be relevant only in the Singapore context
- b) High degree of popularity for selective courses by registered full-time undergraduates

Inbound students may find the following pointers helpful in choosing courses for your exchange at NBS, NTU.

### NBS Course Selection & Registration Guidelines:-

1. The AAxxx series of courses from the Accountancy programme are only opened to selected partner universities and majors of the Accountancy programme at the home university. This restriction imposed is due to course contents covered which are applicable and only related to Singapore's accounting and auditing practices. The local standards and practices will not be applicable at inbound students' home countries.

Inbound students who wish to be considered for these courses despite the local context of these Accounting-relating courses are required to submit the approvals from their home university Exchange Coordinator to indicate the consent from home university that these courses will be recognized for credit transfers at the home university. Final registration is subject to the availability of vacancies in these courses.

2. The BTxxx series of Tourism & Hospitality Management courses have major restrictions. Inbound exchange students would only be able register if there is a non-major vacancy available.
3. Most courses at NBS, especially the BFxxx and BMxxx series of Finance and Marketing courses, fill up quickly and students should not expect admission to NTU and/or course approvals to mean guaranteed course registration as international exchange students compete with all other NTU students for spaces in class. For classes which are full after NTU's registration period, the only way to secure places in classes is to monitor the STARS registration system frequently to check for vacancies available in a course.
4. International exchange students are allowed up to a maximum of four courses at NBS. Due to the popularity of Finance and Marketing courses amongst both NBS and inbound students, these courses bear enrolment restrictions. Inbound students are allowed up to a maximum of 3 BFxxx and/or BMxxx courses.
5. If you have been admitted to NBS, NTU as an exchange student and you encounter course registration difficulties, you can send an email to [upo-enquiries@ntu.edu.sg](mailto:upo-enquiries@ntu.edu.sg) with your NTU Matriculation Number and details of which courses and class index you would like to register for. The NBS Undergraduate Programmes Office will look into your course registration difficulty. Please address your email to **Ms Anna Tan/Patricia Sim** at NBS for attention and follow-up.