

Completing The Online Application Form – Part –Time Applicants

Name	Type in your name as it appears in your NRIC/ Passport.
Identity Card/ Foreign Identification/ Passport Number	For Singaporean and Singapore Permanent Resident, please type an 'S' in front of your NRIC number.
Postal Address	For Singapore address, you only need to type in your <u>unit number and postal code</u> . For foreign address, please type in the complete address in the box provided.
Email Address, Home Telephone No., Contact Telephone No., Hand phone and Pager Nos.	It is important that you provide an e-mail address and at least one contact number so that we can contact you if more information is required or we may need to contact you for an interview where necessary.
Gender and Marital Status	Use the drop-lists to select your gender and marital status.
Date of Birth	The date of birth should be entered in this format: e.g. 21-Jan-1979.
Race; Nationality and Singapore Permanent Resident	Use the drop-lists to select your race and nationality. If you are a Singapore Permanent Resident, click "Yes' using the drop-list.
Full-Time National Service in Singapore	Male Singapore Citizens and Singapore Permanent Residents must complete this section. It is important to fill in the correct Enlistment and Operationally Ready Dates (in this format DD-MON-YYYY).
GCE 'O' Level	Use the drop-list to select your examination type and indicate the years of attempt(s) made (e.g. 1985).
Polytechnic Diploma	It is important that you provide all the information as required for this section.
SAT I	SAT I is no longer a requirement but you may submit the scores to us if you wish to

	include it for consideration.
Working Experience	Give details of present and previous employment after graduation from Polytechnic. We accept employment during your course of study in the Polytechnic if you have completed your diploma on a part-time basis. Do NOT include full-time National Service and Industrial Attachment/Internship.
Other Qualification/ previous University or Institution studied	Use the drop-lists to indicate any other qualification(s) that you have obtained or institution(s) that you have studied.
Others	Use the drop-list to indicate whether you have ever been convicted of a criminal offence by a court of law of any country or any disabilities and special needs.